

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting December 15, 2016

I. Call to Order

II. Roll Call By Treasurer

The Spencerville Board of Education met in special session on Thursday, December 15, 2016, in the board conference room. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill entered at 6:36 p.m., John Goecke. Also present: Superintendent Dennis Fuge entered at 6:40 p.m.; Treasurer Diane Eutsler; Principals Gephart and Wagner.

III. Requested Action Items

1. Request for Executive Session (SP12-16-1)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees and district projects.

Clum moved and Meyer seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees and district projects.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|---------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Absent</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

The Spencerville Board of Education retired to executive session at 6:36 p.m.

Kill entered here at 7:36 p.m.

The Spencerville Board of Education returned to regular session at 6:59 p.m.

2. Adjournment (SP12-16-2)

Clum moved and Meyer seconded the motion to adjourn this special meeting of the Spencerville Board of Education at 6:59 p.m.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

John Goecke, Board President

Diane L. Eutsler, Treasurer

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, December 15, 2016 in the board room. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kil, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals Gephart and Wagner' Press Bethany Bennett of Journal News; SEA Rep Pam Shumate.

V. Minutes of Previous Meeting The minutes of the November 17, 2016 regular meeting are presented for your review. If found to be in order, your approval is needed.

Kill moved and Ringwald seconded the motion approving the minutes of the November 17, 2016 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|----------------|----------------|------------|
| Mr. Clum | <u>Abstain</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Treasurer's Report

- a) Appropriations for review; app/bud mods
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) SM1/SM2 Comparison
- f) Refuse bid information - 2-year contract with Republic Services again
- g) Insurance open enrollment complete - most on MDHP
- h) Five-year bank agreement action and material - US Bank is main depository
- i) Certificate of result of election - PI levy renewal - copy in board material
- j) Income tax renewal - keep on November ballot? Board agreed
- k) MUNIS update
- l) Current bills - motion to accept

Ringwald moved and Kill seconded the motion approving payment of bills in the amount of \$1,297,484.16 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

VIII. Apollo Update - Penny Kill

Treasurer is retiring; position will be posted soon.

IX. Administrator Reports - Scott Gephart and Susie Wagner

December was busy; cookies and carols for grades K-4 from 3-3:30 tomorrow - expecting 100 families - all kids involved; Spelling Bee is Monday 12/19; Early release on Wednesday, 12/21.

X. Superintendent Report

1. Personnel - actions 1-3, 9, 17, 18
2. OSBA Legal Assistance Fund/OSBA Membership
3. All Area Board Meeting - Thursday, February 2, 2017 at 6:00 p.m.
4. Donations - thank you
5. Approval of Facilities Use
6. 2017-2018 School Year Calendar - 178 school days; added 2 PD days
7. Open Enrollment
8. Bus Garage - need approval
9. Questions/concerns

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

XI. Recommended Action Items

1. Employ Substitutes (12-16-1)

Meyer moved and Ringwald seconded the motion to employ the following substitutes per demand for the 2016-2017 school year, per salary schedule in effect.

Teacher - Luke Taviano, Abigail Yeazel, Kristy Collins, Daniel Ruhe
Monitor - Amy Potts
Secretary - Amy Potts

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

2. Extra-Curricular Personnel (12-16-2)

Clum moved and Ringwald seconded the motion to employ the following extra-curricular personnel for the 2016-2017 school year.

Wrestling - High School Assistant - Cory Binkley

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

3. Approve Volunteers (12-16-3)

Kill moved and Meyer seconded the motion approve the following volunteers (BCI/FBI on file).

General - Kim Peters

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

4. All Area Apollo Board of Education Meeting (12-16-4)

Clum moved and Kill seconded the motion to pay the registration fee through the Board Service Fund for all Board members and their spouses, and for the Superintendent and Treasurer and their spouses to attend the All Area Apollo Board Meeting on Thursday, February 2, 2017 at 6:00 p.m. in the Apollo Commons.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

5. OSBA Legal Assistance Fund Membership (12-16-5)

Ringwald moved and Kill seconded the motion to approve the following Ohio School Boards Association Legal Assistance Fund Resolution:

Whereas, the Spencerville Local School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2017 and authorizes the treasurer to pay the LAF \$250.00.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

6. Ohio School Boards Association Membership (12-16-6)

Meyer moved and Kill seconded the motion to purchase 2017 membership in the Ohio School Boards Association at a cost of \$3,185.00 which includes fifteen (15) subscriptions to "Briefcase".

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

7. Open Enrollment (12-16-7)

Clum moved and Ringwald seconded the motion to approve the Open Enrollment process for the 2017-2018 school year using the administrative guidelines established in the 2-06-13 board action.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

8. Accept Donations (12-16-8)

Ringwald moved and Meyer seconded the motion to accept the following donations:

| <u>From</u> | <u>To/For</u> | <u>Amount</u> | <u>Date</u> |
|-----------------------------|-----------------------------------|---------------|-------------|
| Charles River | HS vocal/OMEA Trip Cost | 1,000.00 | 11/1/16 |
| Lifetouch Commission | EL 018 | 1,067.83 | 11/1/16 |
| Lifetouch Commission | MS 018 | 524.89 | 11/3/16 |
| Huntington National Bank | District/Deposit Box Rental 1 yr. | 72.00 | 11/7/16 |
| Coca Cola Contract | District 018 | 102.59 | 11/14/16 |
| Employee Payroll Deductions | Ed. Foundation | 25.00 | 11/22/16 |
| Gallman | FFA | 100.00 | 11/22/16 |
| Hasson | FFA | 100.00 | 11/22/16 |
| Coca Cola Contract | District 018 | 197.00 | 11/30/16 |
| OSBA Conference Performance | Band | 200.00 | 11/30/16 |

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

9. Board Members Compensation for 2017 (12-16-9)

Clum moved and Kill seconded the motion to set the compensation for the Spencerville Local School District Board of Education members at the maximum rate permitted by law beginning January 1, 2017, for 12 meetings per year.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

10. Election of President Pro Tem (12-16-10)

Clum moved and Meyer seconded the motion to elect John Goecke as President Pro Tem for the January 11, 2017 organizational meeting or until a new President is properly elected and seated.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|----------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Abstain</u> | Motion Carried | |

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

11. Facilities Use (12-16-11)

Ringwald moved and Kill seconded the motion to approve the use of district facilities for the NWC/MAC All-Star practices in June, 2017 and District Track Meet in May, 2017 and Baseball/Softball fields in May as needed in 2017.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

12. Appropriation/Budget Modifications (12-16-12)

Meyer moved and Kill seconded the motion to approve appropriation/budget modifications as presented by treasurer for period of November 18, 2016 through December 15, 2016 \$20,654.07 - apps. and \$25,756.64 - buds. (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

13. 2017-2018 School Year Calendar (12-16-13)

Clum moved and Ringwald seconded the motion to approve the 2017-2018 School Year Calendar.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

14. Five-Year Bank Agreement (12-16-14)

Clum moved and Kill seconded the motion to approve the motion to accept and file depository bank service agreement according to Chapter 135, Ohio Revised Code designating US Bank as the main depository for checking and investments and the Huntington Bank for investments only, for a five-year period, January 1, 2017 through December 31, 2021, inclusive. Also, approve the continued investing of funds with Star Ohio and CD's through Multi Bank Securities.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

15. Appoint Apollo Representative (12-16-15)

Clum moved and Meyer seconded the motion to approve the following resolution:

Board Resolution Appointing Member to JVSD/CTC

WHEREAS, the Apollo Joint Vocational School Board of Education is comprised of members appointed by each participating school district board of education in accordance with the Apollo joint vocational school district/career-technical education plan submitted to the State Board of Education;

WHEREAS, the Spencerville Local School District Board of Education is a participating school district board of education entitled to appoint a member to the Apollo Joint Vocational Board of Education;

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board prefers to appoint individuals who have served as members of a joint vocational school district/career technology center business advisory committee; and

WHEREAS, the Board prefers to appoint current democratically-elected Board members who meet the qualifications above and desire to serve on both the Board of Education and the Apollo JVSD/CTC board of education.

WHEREAS, the Board prefers to appoint current democratically-elected Board members who meet the qualifications above and desire to serve on both the Board of Education and the Apollo JVSD/CTC board of education.

WHEREAS, the Board determines Penny Kill has experience as:

1. A representative of employers in the region/top five professions in the area (Health Care) and
2. Received training from Allen Economic Development Group President/CEO Jeff Sprague on the labor needs of the region with respect to the regional economy, and
3. Serves as a member of a JVSD advisory board.

WHEREAS, the Board determines Penny Kill has experience as a chief financial officer, chief executive officer, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional economy; represents the perspectives of employers in the region served by the joint vocational school district and is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the member and requires not less than three-fifth of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Apollo joint vocational school district/career-technology center to ensure that appointment of Penny Kill will satisfy the diversity and three-fifths requirements;

NOW, THEREFORE, BE IT RESOLVED that the Spencerville Local School District Board of Education appoints Penny Kill to the Apollo Career Center Board of Education for a second (3) three-year term of office commencing on January 1, 2017.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|----------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Abstain</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

16. Approve Bus Garage Project Specs for Bid (12-16-16)

Ringwald moved and Kill seconded the motion to approve the bus garage project specs as prepared by Core Consulting, LLC to go out to bid. (see board material)

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

17. Create Position, Job Description, Calendar of Workdays and Salary Schedule for Tech Support Specialist(12-16-17)

Meyer moved and Clum seconded the motion to create the position and job description, calendar of workdays (206 days) and salary schedule (\$12.71 per hour base) for the Tech Support Specialist. (copies in board material)

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

18. Adjust Van Driver Hours (12-16-18)

Clum moved and Kill seconded the motion to authorize the adjustment of hours for Karen Schwark as special education van driver for up to 35 ½ hours per week with up to 60 extra hours as needed at current contract rate per salary schedule and calendar in effect for the 2016-2017 school year.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

19. Request for Executive Session (12-16-19)

It is recommended that the Board of Education retire to executive session for the consideration of personnel and other matters required to be kept confidential.

Clum moved and Meyer seconded the motion that the Board of Education retire for the consideration of personnel and other matters required to be kept confidential.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

The Spencerville Board of Education retired to executive session at 7:48 p.m.

All exited except board, supt., and treas.

The Spencerville Board of Education returned to regular session at 8:10 p.m.

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 15, 2016

20. Adjournment (12-16-20)

Clum moved and Kill seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:10 p.m.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|------------|------------|----------------|------------|
| Mr. Clum | <u>Aye</u> | Mr. Meyer | <u>Aye</u> |
| Mrs. Kill | <u>Aye</u> | Mrs. Ringwald | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried | |

John Goecke, Board President

Diane L. Eutsler, Treasurer